

# Medication policy

Valuing Compassion, Community, Endurance, Friendship, Hope, Respect,  
Thankfulness, Wisdom

For children to receive medication in the Nursery it is paramount that the following procedure is followed:

- All medication must be clearly labelled identifying the contents and the child's name
- The medication will be safely stored out of children's reach/in the nursery refrigerator depending on the need
- Both prescription and non-prescription medicines can **only** be administered where written permission has been obtained from the child's parent or carer. Antibiotics can only be administered after the first two days when the child is at home. Staff will be provided with training for specific medications e.g epi-pen.
  - **Eye medications will NOT be administered.**

Written permission should include:

- Time of last dose if given by parent/carer before attending the childcare setting
  - Dose given
  - When the next dose is due
  - Frequency of further doses
- A written record will be kept on all medication administered
- All appropriate medication administered will be witnessed by a member of staff. Nursery staff should be familiar with the guidance label on the medication and may advise parents who may not be adhering to this, for example to visit their GP if the symptoms are persisting past the duration on the label.

The Nursery will make every effort to support the parent/carer and child with the administration of medication, however eyedrops will not be administered.

The Nursery also wants to support staff and minimize any situation that could put them at risk, therefore the Nursery requests whenever possible, that parents/carers administer their child's medication.

In emergency situations the Nursery staff will meet the child's individual needs.